**LIVERSAGE TRUST – LIVERSAGE COURT**

**PERSON SPECIFICATION**

**SENIOR TEAM SUPERVISOR**

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| **JOB REQUIREMENTS** |  |
| **Qualifications** |
| * Full Workplace First Aid Certificate. (or be prepared to complete on appointment)
 | Essential |
| * Qualified to NVQ care – Level 2
 | Essential |
| * Qualified to NVQ care – Level 3
 | Essential |
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| **Skills** |
| * Good level of literacy
 | Essential |
| * Good level of numeracy
 | Essential |
| * General computer literacy
 | Essential |
| * Good communication skills with ability to relate to a wide variety of people such as staff, residents, relatives, Trustees, Doctors, CQC officials
 | Essential |
| * Good leadership and supervisory skills
 | Essential |
| * Able to manage resources efficiently and effectively
 | Essential |
| * Able to prioritise tasks – residents always come first
 | Essential |
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| **Experience and knowledge** |
| * Fully conversant with CQC Essential Standards of Quality and Safety
 | Essential |
| * Experience of supervising staff
 | Essential |
| * Experience of working with older people, preferably in a residential setting
 | Desirable |
| * Used to dealing with correspondence and writing reports
 | Desirable |
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| **Personal qualities** |
| * Able to demonstrate empathy, compassion and care
 | Essential |
| * Genuine liking and respect for older people
 | Essential |
| * Ability to be both a team player and a team leader
 | Essential |
| * Enthusiasm
 | Essential |
| * Pleasant and cheerful manner
 | Essential |
| * Willingness to be trained and developed
 | Essential |
|  |  |
| **Job circumstances** |
| * Able to work on a rota including weekends
 | Essential |
| * Flexible approach to work
 | Essential |
| * Able to work additional hours, if required
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| * Able to drive and have a vehicle available for work
 | Desirable |
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