**LIVERSAGE TRUST – LIVERSAGE COURT**

**PERSON SPECIFICATION**

**SENIOR TEAM SUPERVISOR**

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| **JOB REQUIREMENTS** |  |
| **Qualifications** | |
| * Full Workplace First Aid Certificate. (or be prepared to complete on appointment) | Essential |
| * Qualified to NVQ care – Level 2 | Essential |
| * Qualified to NVQ care – Level 3 | Essential |
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| **Skills** | |
| * Good level of literacy | Essential |
| * Good level of numeracy | Essential |
| * General computer literacy | Essential |
| * Good communication skills with ability to relate to a wide variety of people such as staff, residents, relatives, Trustees, Doctors, CQC officials | Essential |
| * Good leadership and supervisory skills | Essential |
| * Able to manage resources efficiently and effectively | Essential |
| * Able to prioritise tasks – residents always come first | Essential |
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| **Experience and knowledge** | |
| * Fully conversant with CQC Essential Standards of Quality and Safety | Essential |
| * Experience of supervising staff | Essential |
| * Experience of working with older people, preferably in a residential setting | Desirable |
| * Used to dealing with correspondence and writing reports | Desirable |
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| **Personal qualities** | |
| * Able to demonstrate empathy, compassion and care | Essential |
| * Genuine liking and respect for older people | Essential |
| * Ability to be both a team player and a team leader | Essential |
| * Enthusiasm | Essential |
| * Pleasant and cheerful manner | Essential |
| * Willingness to be trained and developed | Essential |
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| **Job circumstances** | |
| * Able to work on a rota including weekends | Essential |
| * Flexible approach to work | Essential |
| * Able to work additional hours, if required |  |
| * Able to drive and have a vehicle available for work | Desirable |
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