



## Liversage Trust

### Household Fund – Advice to Agents

#### Effective from 1 April 2024

1. Grants, usually up to the maximum value of £150 are awarded by The Liversage Trust to residents in the city of Derby, who are in hardship, to help them obtain essential household items. (Awards up to and above £300 can be made for white goods and bunk beds only, depending on current market values.)
2. Applications and grants must go through a second party, usually an agency worker, such as a social worker, health visitor, housing officer or family support worker, who is responsible for the administration of the grant. We are unable to consider applications made directly by an individual claimant.
3. All Applications must be completed online under the Grant Assistance tab from The Liversage Trust's website. We will not accept application forms via email or post.
4. Only one Household Fund grant can be made by an applicant within a two-year period but, in exceptional circumstances, we may waive this rule. Any award made will be dependent upon supporting evidence provided in the application form. Applications for unborn babies will not be considered.
5. We can provide help in emergency situations from our The Janet Till Crisis Fund for Derby residents in immediate hardship or distress. For further information, please contact the Trust on 01332 348155.
6. Grants are awarded for one or more of the items listed overleaf, and are paid directly to our suppliers. No cash grants are available. **All approvals are on a fixed price basis – see overleaf for a detailed list.**

For grants awarded through Asda, an email will be sent directly to the agent with an eGift card which can only be used by the agent. The receipts **must be** returned to the Liversage Trust. The agent will not be able to forward on the eGift card to the client, and must be used within 8 weeks. If the card isn't used within this time the application will be cancelled.

For grants awarded through Argos, an email will be sent directly to the agent with an eGift card which can only be used by the agent. The receipts **must be** returned to the Liversage Trust. The agent will not be able to forward on the eGift card to the client, and must be used within 8 weeks. If the card isn't used within this time it must be returned back to us.

For grants awarded through Silly Sids, items will be delivered to the applicant by appointment and the Trust will be invoiced directly. There is no need to return any paperwork for grants awarded through Silly Sids.

For all awards, if the grant is not used for its agreed purpose, then all grant monies must be returned to the Liversage Trust. In such circumstances, and where this fails to occur no further application can be made.

- 7 We will advise agents of our decision via email. Once a grant is authorised, the agent must respond to the email confirming if the award is still required prior to ordering an eGift card.
- 8 Please see relevant forms and information on our website <https://liversagetrust.org/grant-assistance/>.

## LT Fixed Price Awards

| Item  | Fixed price £ | Supplier/s  |
|---|---------------|---|
| Clothing / footwear – up to £100 per person       | 100           | <b>Asda, Spondon</b><br>eGift cards will be issued to the agent.  |
| Double bed – complete                             | 120.00        | <b>Silly Sids</b><br>Applicants will be contacted directly by Sids to arrange a suitable time for delivery. |
| Double mattress                                   | 70.00         |   |
| Double base                                       | 70.00         |   |
| Single bed – complete                             | 80.00         |   |
| Single mattress                                   | 45.00         |   |
| Single base                                       | 45.00         |   |
| Bunk bed – frame only                             | *180          | <b>Argos</b><br>eGift cards will be issued to the agent.  |
| Bed safety guard                                  | 25            |   |
| Bedding – Duvets & Pillows                        | 30            | Awards for bulky items will include a delivery fee of £3.95.  |
| Curtains / blinds – pair                          | 40            |   |
| Curtain pole                                      | 10            | No delivery fee will be included with any electrical items, as delivery is free for an all-day slot.        |
| Cot & Mattress                                    | *130          |   |
| Cot bedding & blankets                            | 35            |   |
| Carpet sweeper                                    | 45            |   |
| Drawers   | 55            |   |
| Electric cooker                                   | *230          |   |
| Fridge  | *180          |   |
| Fridge / freezer                                  | *210          |   |
| Freezer   | *180          |   |
| Kettle & toaster                                  | 50            |   |
| Kitchen Items (saucepans, cutlery and dinner set) | 60            |   |
| Microwave   | 55            |   |
| Pushchair–single (from birth)                     | 65            |   |
| Pushchair – twin                                  | 150           |   |
| Safety gates                                      | 25            |   |
| Towel Bale  | 32            |   |
| Vacuum cleaner                                    | 55            |   |
| Wardrobe  | *100          |   |
| Washing machine                                   | *210          |   |

\* Owing to price increases on certain items that can fluctuate on a daily basis, prices will be checked prior to eGift cards being ordered. Where items are either not in stock or are listed at a higher price, the grant will cover the next price.